



# Park and Facility Use Permit

### PARK/FACILITY:

- Riverbend Park Shelter [East or Lion's Club]
- Peach Bowl Park Shelter [East or West]
- Peach Bowl Park Baseball Field
- Peach Bowl Park Soccer Field
- Veteran's Memorial Park Shelter [East or West]
- Town Center Plaza
- Veterans Memorial Community Center
- Palisade Gymnasium

Date(s) of Event \_\_\_\_\_  
 Hours of Event \_\_\_\_\_  
 Type of Event \_\_\_\_\_

### APPLICANT INFORMATION:

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/ State/Zip \_\_\_\_\_  
 Cell Phone \_\_\_\_\_  
 Email \_\_\_\_\_

### SPECIFICS OF EVENT:

Attendees anticipated (#) \_\_\_\_\_  
 Traffic/Access \_\_\_\_\_  
 Sound/Light impact \_\_\_\_\_  
 Sanitary arrangements \_\_\_\_\_

### REQUESTED SERVICES

- Water hookups –Riverbend Park ONLY
- Electric hookups – Riverbend Park ONLY
- Other (Please specify) \_\_\_\_\_

**If Your Event Plans on Setting Up Tents, Play Structures (Bump&Jumps, etc.), or Other Structures That Need to be Delivered to Your Location or Staked into the Ground, Please List Below So We Can Make Arrangements. NOTE: Waterslides are NOT allowed in ANY park. Driving on the Grass at Any Park is Strictly Prohibited Without Prior Notice.**

*(Attach additional sheets if necessary)*

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 \_\_\_\_\_  
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**DEPOSIT: \$** \_\_\_\_\_  
**USE FEE: \$** \_\_\_\_\_

***Please review Terms of Agreement [below]***

### TERMS OF AGREEMENT

The Town and Licensee hereby agree, to wit:

- 1) **PAYMENT:** Damage deposit payments are due at the time application is submitted. User fee is **non-refundable** and is due no later than two weeks prior to the above stated event being scheduled.
- 2) **AGREEMENT TERMINATION:** The Town reserves the right to terminate this agreement at any time, with or without cause, upon giving the licensee written notice thereof.

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3) **DAMAGE AND CLEANING DEPOSIT:** Reservations will not be scheduled until the deposit has been paid and the agreement has been submitted. Deposit will become **non-refundable** if the event is canceled less than two weeks prior to scheduled reservation. The grounds, inclusive of all structures, must be left as they were received. If the park or facility is damaged, the licensee will be held liable and charged for repairs. There will be **NO GLITTER, CONFETTI, or COLORED POWDER** allowed in Town facilities.

4) **PARKING:** Licensee understands and agrees that parking at the park must be designated. The Town may require that the Licensee provide parking lot attendants based on the size of the event. **Parking on the grass is strictly prohibited.**

5) **DECORATIONS:** Licensee is hereby granted permission to install at Licensee's expense such items as displays, exhibits, decorations, etc. but will not be permitted to move or change any permanent fixtures attached to and a part of the building/facility, or to nail or tack any materials to the walls or ceilings of said building/facilities. Licensee further agrees to refrain from marring or defacing said buildings/facilities in any form whatsoever, and to return the premises in same condition as when received, ordinary wear and tear expected. All decorations etc, must be non-flammable and be approved by the Palisade Fire Department. Premises must be returned to previous condition and approved by the Town. Absolutely no stakes over 12 inches long are allowed. Licensee is responsible for all fencing and for placing and rolling such fencing.

6) **CLEANING:** Is defined as the removal from the premises and surrounding areas of all Licensees exhibits, displays, decorations, debris, trash, and all debris and trash generated by any spectators or guests of the Licensee's events. Licensee is responsible for liners and removal of all trash. There will be **NO GLITTER, CONFETTI, or COLORED POWDER** allowed inside Town facilities— no exceptions.

7) **ELECTRIC POWER:** Grounds are rented where is, as is. Extension cord specifications are as follows: 50 ft. cord must be no less than 12 gauge wire and 60 ft. cord must be no less than 10 gauge wire.

8) **LIABILITY:** Licensee understands and agrees Licensee shall assume all responsibility for the acts and actions of Licensee's guests or attendees as a result of this agreement for the use of any of the Palisade parks or facilities. The Licensee hereby agrees to indemnify, save, defend, and hold harmless the Town and their officers, agents, servants, and employees from any and all claims, causes of action, and suits accruing or resulting from any damage, injury of loss to any person or persons or personal property, including all persons to whom the licensee may be liable under any workmen's compensation laws, and the licensee himself, and from any laws, damage, causes of action, claims or suits or damage, including but not limited to loss of property, goods, wares, merchandise, or livestock caused by or arising out of, or in any way connected with the exercise of the Licensee's privileges herein.

9) **ALCOHOL:** Alcohol is strictly prohibited in all Town parks by State Statute. Alcohol MAY be served indoors in Town Facilities after paying an alcohol deposit.

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I hereby acknowledge that I have read this application and Terms of Agreement and the information is correct; I agree to comply with any and all codes, ordinances, laws, regulations or restrictions which may apply. I understand that failure to comply may result in legal action, which may include but not necessarily be limited to closure of the event I acknowledge the accuracy of any plot plan provided and further acknowledge that the burden for the accurate placement of any structure is my sole responsibility.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Town Approval \_\_\_\_\_ Date \_\_\_\_\_